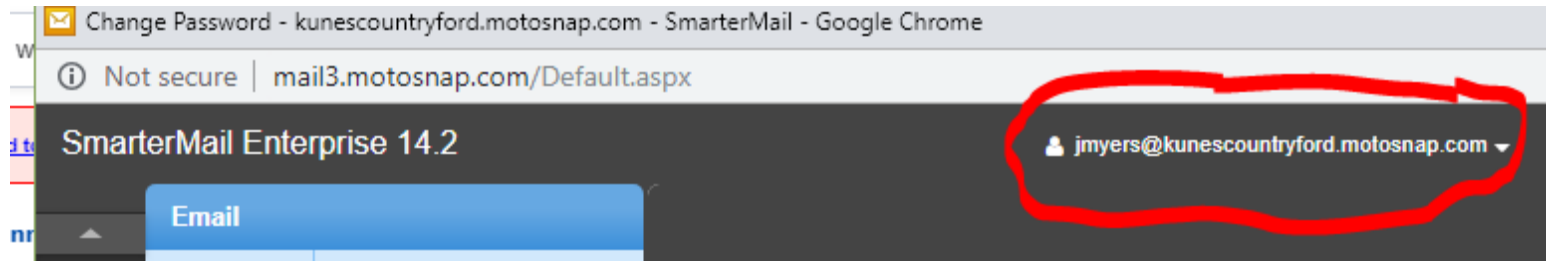


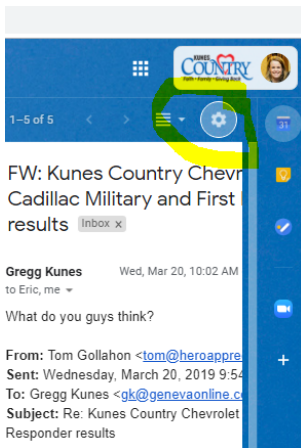
CUSTOMER EMAILS GOING TO Gmail, not VinSolutions

When you email a customer out of VinSolutions, we make the email look like it comes from your @kunescountry.com address... You need to route those back to VinSolutions so they show in your customer communications and you can follow up well. Here's how:

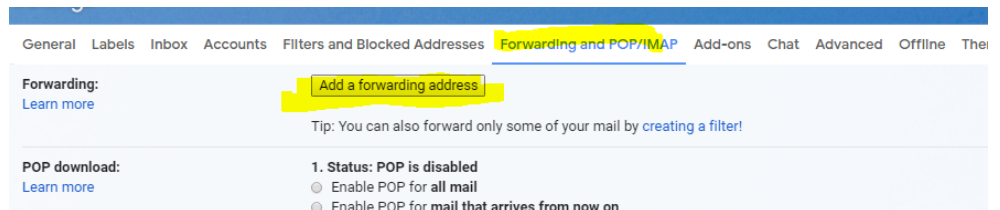
1 - While you're logged into VinSolutions, go to EMAIL (click only on EMAIL - not reset password.). Your MOTOSNAP email will appear in the top of the black bar. Write that down - you'll need it.



2 - Go to your GMAIL ACCOUNT. Click on the Setting Cog under your head, and choose Settings.



3 - Click on FORWARDING AND POP/IMAP, then click on ADD A FORWARDING ADDRESS. Then enter your motosnap address



4 - You may need to verify the change by going back to EMAIL in VinSolutions

5 - When you're verified, you'll see this box. Click ON Forward a Copy of Incoming email to ____, and KEEP it in Kunes Country mail. This way you won't lose any non-customer emails.

