# Welcome to your plan

It's easy to enroll in the plan and manage your account.

## Enroll Or Log In

To access your account online for the first time, visit **empowermyretirement.com** and select the REGISTER button. Select the *I do not have a PIN* tab and follow the prompts. The website will guide you through the account registration process. The next time you access your account, choose *Login*.

If you need assistance accessing your account, call an Empower Retirement Client Service Representative at 800-338-4015 between 7:00 a.m. and 9:00 p.m. Central time, any business day.

## Once you've logged in to your account, you may select your contribution rate, make changes to your investments and update your beneficiary.

### Select your contribution rate

- From the home page, click on your plan name located on the right side of the page.
- Select *My contributions* located on the left side of the page.
- Make your contribution changes and be sure to click *Confirm & Continue*.

### Choose or change your investments

- From the home page, click on your plan name located on the right side of the page.
- Select *View/manage my investments* located on the left side of the page.
- Make your selections and click *Continue*.
- When finished, be sure to click *Confirm Change*.

### Designate or update your beneficiary

- From the home page, click on your plan name located on the right side of the page.
- Select *Beneficiaries* located on the left side of the page.
- Follow the prompts to add or update beneficiary information.
- When finished, be sure to click *Confirm & Continue*.

Get quick access to enroll or log in by using your mobile phone to snap this QR code. If you don't have a QR reader, you can download one free from an app store by searching QR READER.

The account owner is responsible for keeping their PIN/passcode confidential. Please contact Client Services immediately if you suspect any unauthorized use.

**Core securities, when offered, are offered through GWFS Equities, Inc. and/or other broker-dealers.**

GWFS Equities, Inc., Member FINRA/SIPC, is a wholly owned subsidiary of Great-West Life & Annuity Insurance Company.

This material has been prepared for informational and educational purposes only. It is not intended to provide, and should not be relied upon for investment, accounting, legal or tax advice.

Representatives of Empower Retirement do not offer or provide investment, fiduciary, financial, legal or tax advice or act in a fiduciary capacity for any client unless explicitly described in writing. Please consult with your investment advisor, attorney and/or tax advisor as needed.



**Unless otherwise noted: Not a Deposit | Not FDIC Insured | Not Bank Guaranteed | Funds May Lose Value | Not Insured by Any Federal Government Agency**

EMPOWER RETIREMENT™