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| <input type="checkbox"/> Delavan Ford | <input type="checkbox"/> Mt. Carroll | <input type="checkbox"/> Oregon | <input type="checkbox"/> Monmouth |
| <input type="checkbox"/> Delavan Chevy | <input type="checkbox"/> Macomb | <input type="checkbox"/> Morrison | <input type="checkbox"/> Stoughton |
| <input type="checkbox"/> Elkhorn GM | <input type="checkbox"/> Sterling Ford | <input type="checkbox"/> Q- Honda | <input type="checkbox"/> Woodstock |
| <input type="checkbox"/> Elkhorn CDJR | <input type="checkbox"/> Sterling CDJR | <input type="checkbox"/> Q - Hyundai | <input type="checkbox"/> Kunes Mgmt. |
| <input type="checkbox"/> Antioch | | | |

Schedule Change Request

Schedule Change Request

Employee Name: _____

Employee Number: _____ Department: _____

Manager: _____

Requested Schedule Change from Date: _____ Shift: _____

Requested Schedule Change to Date: _____ Shift: _____

Reason: _____

Employee Signature

Date

Manager Approval

☐ Approved

☐ Rejected

Comments:

Manager Signature

Date